

Republic of the Philippines  
**OFFICE OF THE SOLICITOR GENERAL**  
 134 Amorsolo St., Legaspi Village  
 Makati City

**PURCHASE ORDER**

Supplier: <b>VIA MARE CORPORATION</b>	P.O. # <b>024-02-021</b>
Address: 7503 BAGTIKAN STREET , SAN ANTONIO VILLAGE, PASIG	Date: February 1, 2024
TIN: 000-111-049-005	
Account No.: 1771-0563-73	Bank: LBP- Secretariat Bldg., PICC CCP
Telephone:	Complex Roxas Blvd. Pasay
<b>Mode of Procurement:</b> 53.9 Small Value Procurement	

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>OFFICE OF THE SOLICITOR GENERAL</b>	Delivery Term: February 6, 2024 at specific time
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Date of Delivery:	Payment Term: 50% before the event 50% 30 days upon issuance of Certificate of Completion and Acceptance (Bank to Bank)
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Stock No.	Unit	Description	Qty.	Unit Cost	Amount
	Pax	<p><b>Procurement of Food and Beverages for SINAG Awarding Ceremony, inclusive of VAT, service - charges, delivery charges, and other charges:</b></p> <p><i>Event Title: "SINAG 2024: A Recognition of Continuing Legal Excellence and Stellar Service</i></p> <p><i>Event Date: February 6, 2024</i></p> <p><i>Delivery Address: Manila Metropolitan Theatre</i> <i>Padre Burgos cor Arroceros St., Ermita, Manila</i></p> <p><i>Estimated no. of Attendees: 500 pax</i></p> <p><b>Minimum Inclusion:</b></p> <p><b>Courtyard Setup</b></p> <p>Ice Cream/Sorbetes: 2 cart (good for 100 pax divided into two station)</p> <p>Free Flowing Water</p> <p><b>TWO MAIN ROOMS (BALL ROOM AND BULWAGANG MUSIKA)</b></p> <p>Each pax should be allocated or served of at least:</p> <p>One piece of Petite Bibingka Galapong</p> <p>One serving of Grilled Petite Pandesal with Laguna Cheese</p> <p>One serving of Mini Lumpiang Binondo with Sweet Chili Sauce</p> <p>One serving of Mini Chicken Empanaditas</p> <p>One serving of Chicken Sotanghon Guisado</p> <p>One serving of Sago't Gulaman</p> <p>One serving of coffee/tea</p> <p>Free Flowing Water (Water Dispenser and Paper Cups)</p> <p>*Must served in an aesthetic spread/buffet table with skirting                      (Note: OSCARS/Broadway Theme) with at least 3 servers per table</p> <p>*Supplier should provide ceramic plate, utensils and tissues/table napkin</p>	500	Php 1,000.00	Php 500,000.00

OFFICE OF THE  
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FINANCIAL MANAGEMENT SERVICES

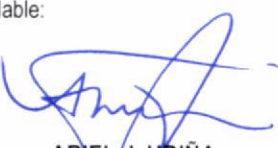

BY:

	<p>*Supplier must provide tables and chairs with skirting set-up in different areas:  1 Long rectangular table with tiffany-chairs for VIP's good for 30 - 35 pax  10 cocktail tables at Music Hall  10 cocktail tables at Ballroom  10 cocktail tables at hallway Outside Music Hall and Ballroom  10 cocktail tables at hallway in 2nd floor outside the theater  Extra tiffany chairs at Ballroom</p> <p>Other Requirements:  Must provide at least 100 food/paper boxes for take-outs  All left-over foods should be properly coordinated to end-user and be given to the authorized representative.  All servers should be in uniform with name tags of "Supplier"  Supplier is required to provide list of names of employees and list of equipment they will bring inside the venue  <i>Guests in the VIP Table/s are served in a plated meals</i>  *Each table must includes table skirting;</p> <p>Quality:  Delicious; Meals are prepared in proper, hygienic and safe place;  Big Servings; Spill-free; Freshly made (not spoiled);  Delivered at specified time  Supplier should warrant the agency that in case of spoilage and not good quality meals, they will replace and provide the same immediately.</p> <p>The following documents shall be deemed part and construed and part of this agreement:  I. Quotation  II. Contract  III. List of Personnel and Equipment</p>			
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Total Amount in Words: **Five Hundred Thousand Pesos Only** Php 500,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

<p>Conforme: <u>ROCHE B. NUÑEZ</u>  (Signature over printed name)  <u>2/6/24</u>  (Date)</p>	<p>Very truly yours,    <b>JESSICA L. CASTRO</b>  CAO, Administrative Division</p> <p>  <b>EDITHA R. BUENDIA</b>  Director IV, HRMAS</p>
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<p>Funds Available:   <b>ARIEL J. UBIÑA</b>  Chief Accountant</p>	<p>ALOBS: <u>02-101101-2024-02-057</u>  Amount: <u>₱ 500,000.00</u></p>	<p><i>This is to certify that this procurement was posted at Philgeps in compliance with RA 9184</i></p> <p style="text-align: center;">  <b>CHRISTIAN D. BUAT</b>  Admin Assistant I, Administrative Division</p>
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